



## **FREEDOM OF INFORMATION REQUEST**

Please note the text of this request has been reproduced exactly as received.

**FOI Reference number: FOI 105/2024**

**Date: 13 January 2025**

**Request:**

I am aware from official correspondence from NIPB that 'the move from Waterside Tower to James House involved Board Officials diverting resources to pack, sort and unpack all hard copy files'.

Please provide the following information:

**How many staff are employed in Police Pensions and Injury Benefits Directorate?**

**Answer:**

At the date of request there are nine staff members working within Police Pensions and Injury Benefits (PPIB) Directorate.

**For how many working days were how many staff 'diverted' to pack, sort and unpack hard copy files?**

**Answer:**

The Policing Board formally ratified the Department of Finance (DoF) proposal for the Northern Ireland Policing Board to relocate to James House on 7th May 2020. Staff were informed of the move decision and planning and preparations for relocation commenced at this stage.

From Tuesday 28 February 2023, following official confirmation that the Board would relocate on 27 March 2023, all staff within PPIB were diverted from their main role to progress the secure packing and logging of case files and boxes not already prepared for the move. Prior to this date, staff were completing preparatory work in addition to their main role.

From Monday 27 March 2023 PPIB staff, now located at James House commenced the unpacking of case files and boxes.

**Over what time period i.e. what dates were these staff 'diverted' from their normal PPIB duties?**

**Answer:**

See response to answer above.

If you have queries about this request or the decision, please contact the Board quoting the reference number above. If you are unhappy with the service you have received and wish to make a complaint or request a review you should contact the Board's Chief Executive -

Via Email: [foi@nipolicingboard.org.uk](mailto:foi@nipolicingboard.org.uk)

Or in writing at the following address:

Northern Ireland Policing Board  
James House  
Block D  
2 – 4 Cromac Avenue  
The Gasworks  
Belfast  
BT7 2JA

You should contact the Board within 40 working days of this response.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner. Generally, the Information Commissioner's Office cannot investigate or make a decision on a case unless you have exhausted the complaints procedure provided by the Board. You should make complaints to the ICO within six weeks of receiving the outcome of an internal review.

The Information Commissioner can be contacted at the following web link –

[www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints)

or in writing at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Telephone: - 0303 1231114

Email: - [ni@ico.org.uk](mailto:ni@ico.org.uk)

Please be advised that Policing Board replies under Freedom of Information may be released into the public domain via our website @ [www.nipolicingboard.org.uk](http://www.nipolicingboard.org.uk).

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.