



FREEDOM OF INFORMATION REQUEST

Please note the text of this request has been reproduced exactly as received.

FOI Reference number: FOI 45/2023

Date: 29 September 2023

Request:

I would like to submit a request for some information from the organisation, in relation to their contract's register.

The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference -Unique reference number associated with the contract.
2. Contract Title
3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.
4. Supplier Name
5. Spend (Total, Annual or contract value)
6. Contract's Duration
7. Contract's Extensions
8. Contract's Start Date
9. Contract's Expiry Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Person that manages the contract register)
12. Contact details of section 151 officer
13. CPV codes/Pro-Class

Procurement Strategy Plan

Please attach the procurement strategy plan along with the contract register.

Contract Data/API Contact Details

1. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

IMPORTANT

1. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.
2. You may forward me a Weblink to a portal to download the contract register, please make sure all the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all their contracts.
3. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

Answer:

Please find attached a copy of the Northern Ireland Policing Board's Contracts Register in excel spreadsheet format. The names of the suppliers have been redacted under Section 38 of the FOI Act (Health and Safety). A copy of the Public Interest Test is attached.

We do not hold all the information that you have requested in the 13 headings that you have listed but have provided as much information as we can in the heading format that we capture in our contracts register.

In respect of item: **No 11,12 and Contract Data/API Contact Details** the person responsible is the Head of Finance.

In respect of item: **No13 we do not hold this information.**

In respect of item: **Procurement Strategy Plan.** The Northern Ireland Policing Board does not have a Procurement Strategy Plan.

If you have queries about this request or the decision, please contact the Board quoting the reference number above. If you are unhappy with the service you have received and wish to make a complaint or request a review you should contact the Board's Chief Executive -

Via Email: foi@nipolicingboard.org.uk

Or in writing at the following address:

Northern Ireland Policing Board
James House
Block D
2 – 4 Cromac Avenue
The Gasworks
Belfast
BT7 2JA

You should contact the Board within 40 working days of this response.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner. Generally, the Information Commissioner's Office cannot investigate or make a decision on a case unless you have exhausted the complaints procedure provided by the Board. The Information Commissioner can be contacted at the following web link –

www.ico.org.uk/foicomplaints

or in writing at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone: - 0303 1231114

Email: - ni@ico.org.uk

Please be advised that Policing Board replies under Freedom of Information may be released into the public domain via our website @ www.nipolicingboard.org.uk.

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Public Interest Test - Section 38 Exemption (Health and Safety)

Harm Test

Disclosure of Supplier names who currently have been awarded a contract with the Policing Board could put those individuals at risk and impact on their safety. As the Policing Board works in a policing environment, release of the suppliers names would also highlight their association with the Policing Board / PSNI and could put their business and employees at risk. Terrorism in Northern Ireland still remains a threat.

Public Interest Test

Factors Favouring Release – Section 38

Releasing the information would promote openness and transparency. There is always a strong public interest in information that relates to the use of public funds and the procurement of services and suppliers.

Factors Favouring Retention – Section 38

Having regard to security considerations there are concerns that release of this information would, or would be likely to endanger the physical health and or, the safety of individuals.

Release of this information could be of interest to those looking to commit acts of crime or terrorism.

It is never in the public interest to endanger the health and safety of any individual or group of individuals.

Decision

Whilst accountability surrounding the use of public funds is always a strong argument in favour of releasing information, the balance will always favour retention where there is a risk to the safety of individuals. At this time, there is still a threat and to release the names of companies providing a service to the Policing Board could assist criminal elements in targeting these individuals. In this case, therefore the decision must favour not releasing the names of the companies awarded the contract. The safety of individuals is of paramount importance and the Policing Board will not divulge any information which could put lives or property at risk.

Contract Title/Description	Supplier Name	Contract start date	Contract end date	Contract Duration	Option to extend contract	Provide details of option to extend	Total Contract Value(including extensions) excluding VAT
Provision of SMP Services		07/10/16	Call-off list	N/A	N/A	N/A	£ 3,100,000.00
Independent Pensions Advice		23/06/21	22/06/24	36 months	Y	2x 1 year	£ 65,000.00
Independent Pension Board Chair		12/06/2023	11/06/2028	60 months	Y	12 months	£ 50,000.00
Sage support		01/04/2022	31/03/2027	60 months	N	N/A	£ 24,665.00
Banking Service		01/04/2022	31/03/2031	108 months	Y	1+1+1+1	£ 600.00
External Audit		09/07/2023	08/07/2028	60 months	y	1+1	£ 90,000.00
Provision of Travel and Accommodation		01/05/21	30/04/24	36 months	Y	2 x 1 yrs	£ 50,000.00
Internal Audit Provision		01/08/19	31/10/23	48 months	N	12 month extension taken	£ 78,000.00
Board digital meeting solution		01/01/21	31/01/24	3 Year	Y	N/A	£ 70,000.00
Public sector payment card		01/08/20	31/07/24	48 months	Y	1 year plus 1 year	£ 150,000.00
Catering Services		15/02/2022	15/02/2024	24 months	Y	2 YEAR PLUS 1 YEAR EXTENSION	£ 20,000.00
Provision of Design and Print Services		16/05/18	15/11/23	60 months	N	16/05/2021	£ 300,000.00
Interpretation, translation and transcription services (wef 1 Feb 2022)		01/02/2022	31/01/2025	36 months	N	N/A	£ 9,000.00
Provision of Audio Visual Services		10/05/2022	09/05/2024	24 months	y	10/05/2023	£ 30,000.00
Provisdion of HR support to Councils for PCSP Recruitment		15/05/2023	31/01/2024	8 months	N	N/A	£ 97,942.70
Human Rights Advisor		24/07/2019	24/07/2024	60 months	Y	N/A	£ 1,039,000.00

Transcription and Stenography Service	04/12/2020	04/12/2023	36months	Y	12 months	£	30,000.00
Transcription and Stenography Service	04/12/2020	04/12/2023	36months	Y	12 months	£	10,000.00
Provision of courier service	01/12/19	30/11/23	48 months	Y	1	£	65,000.00
Provision of a cleaning service	01/04/20	31/03/24	48 months	Y	1	£	70,000.00
Provision of security guard service	01/09/19	31/08/24	60 months	Y	1	£	450,000.00
Pan Government Collaborative Arrangement - Copier Paper	01/01/20	31/12/24	48 months	N	N/A	£	10,000.00
Provision of stationery & office equipment supplies	01/04/21	31/03/25	48 months	N	N/A	£	100,000.00
Property Management Contract Northern Region	01/04/20	31/03/24	48 months	Y	1+1+1	£	160,000.00
Provision of Hazzard waste and Services	01/04/2022	31/03/2026	48 months	Y	2+1	£	4,000.00
Postal Services	01/08/2021	31/07/2024	36 months	Y	1+1	£	29,109.00
Provision of Mobile Phones	01/10/17	Ongoing	60 months	N	N/A	£	20,000.00
IT Support and Maintenance	01/08/22	Ongoing	Ongoing	N/A	N/A	£	1,000,000.00
Website Accessibility Audit	03/09/2020	03/09/2023	36 months	Y	1	£	30,000.00
Business users carparking	01/08/2022	01/08/2026	48 months	N	N/A	£	120,000.00
Provision of Temporary Staff.	25 January 2021	24 January 2024	24 months	Y	1+1	£	850,000.00
HR Connect	01 April 2009	01 April 2024	15 yrs	N	N/A	£	200,000.00
Human Resources Consultant	08 June 2022	07 June 2026	48 months	N	N/A	£	100,000.00
Selection & Recruitment Advisor for the Appointment of Senior Staff to	12 May 2022	11 May 2024	24 months	Y	plus 1 year extension	£	14,850.00
Recruitment & Selection Advisor for Chief Officer Appointments	22 October 2022	21 October 2025	3 years	Y	two optional extension periods of 1 year each	£	135,000.00
Employee Assistance Programme	02 November 2022	01 November 2025	36 months	Y	one period of up to 2 years	£	5,000.00