



FREEDOM OF INFORMATION REQUEST

Please note the text of this request has been reproduced exactly as received.

FOI Reference number: FOI 36/2022

Date: 28 November 2022

Request:

I would like to submit a request for some information from the organisation, in relation to their contract's register.

The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference -Unique reference number associated with the contract.
2. Contract Title
3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.
4. Supplier Name
5. Spend (Total, Annual or contract value)
6. Contract's Duration
7. Contract's Extensions
8. Contract's Start Date
9. Contract's Expiry Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Person that manages the contract register)
12. CPV codes/Pro-Class

Contract Data/API Contact Details

1. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address]
At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

- 2.

IMPORTANT

1. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.
2. You may forward me a Weblink to a portal to download the contract register, please make sure all the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all their contracts.
3. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

Please provide me with the contract's register file in an excel format.

Answer:

Please find attached a copy of the Northern Ireland Policing Board's Contracts Register in excel spreadsheet format. The names of the suppliers have been redacted under Section 38 of the FOI Act (Health and Safety). A copy of the Public Interest Test is attached.

We do not hold all the information that you have requested in the 12 headings that you have listed but have provided as much information as we can in the heading format that we capture in our contracts register. In respect of item **Contract Data/API Contact Details** the person responsible is the Head of Finance.

If you have queries about this request or the decision please contact the Board quoting the reference number above. If you are unhappy with the service you have received and wish to make a complaint or request a review you should write to the Board's Chief Executive at the following address:

Northern Ireland Policing Board
Waterside Tower
31 Clarendon Road
Clarendon Dock
Belfast BT1 3BG

Email: foi@nipolicingboard.org.uk

You should contact the Board within 40 working days of this response.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner. Generally, the Information Commissioner's Office cannot investigate or make a decision on a case unless you have exhausted the complaints procedure provided by the Board. The Information Commissioner can be contacted at: -

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Telephone: - 0303 1231114
Email: - ni@ico.org.uk

Please be advised that Policing Board replies under Freedom of Information may be released into the public domain via our website @ www.nipolicingboard.org.uk.

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Public Interest Test - Section 38 Exemption (Health and Safety)

Harm Test

Disclosure of Supplier names who currently have been awarded a contract with the Policing Board could put those individuals at risk and impact on their safety. As the Policing Board works in a policing environment, release of the suppliers names would also highlight their association with the Policing Board / PSNI and could put their business and employees at risk. Terrorism in Northern Ireland still remains a threat.

Public Interest Test

Factors Favouring Release – Section 38

Releasing the information would promote openness and transparency. There is always a strong public interest in information that relates to the use of public funds and the procurement of services and suppliers.

Factors Favouring Retention – Section 38

Having regard to security considerations there are concerns that release of this information would, or would be likely to endanger the physical health and or, the safety of individuals.

Release of this information could be of interest to those looking to commit acts of crime or terrorism.

It is never in the public interest to endanger the health and safety of any individual or group of individuals.

Decision

Whilst accountability surrounding the use of public funds is always a strong argument in favour of releasing information, the balance will always favour retention where there is a risk to the safety of individuals. At this time, there is still a threat and to release the names of companies providing a service to the Policing Board could assist criminal elements in targeting these individuals. In this case, therefore the decision must favour not releasing the names of the companies awarded the contract. The safety of individuals is of paramount importance and the Policing Board will not divulge any information which could put lives or property at risk.

Contract Title/Description	Supplier Name	Contract start date	Contract end date	Contract Duration	Option to extend contract	Provide details of option to extend	Total Contract Value(including extensions) excluding VAT
Provision of O.H Doctor's		07/10/16	Call-off list	N/A	N/A	N/A	3100000.00
Independent Pensions Advice		23/06/21	22/06/24	36 months	Y	Two, one year annual extensions	£25,000
Provision of Mobile Phones		01/10/17	Ongoing	60 months	N	N/A	£10,000
Broadband and Analogue Phone Lines		01/10/20	Ongoing	Ongoing	N/A	N/A	£2500 per year
IT Support and Maintenance		01/10/17	Ongoing	Ongoing	N/A	N/A	£170,000 per year
Website Accessibility Audit		03/09/2020	03/09/2023	3 years	Y	2 years plus 1 year extension	£30,000
Sage support		01/04/2022	31/03/2027	60 months	N	N/A	£14,665
Provision of Banking Service		01/04/2022	31/03/2031	108 months	N	N/A	£300
Business users carparking		01/08/2022	01/08/2026	48 months	N	N/A	£130,000
Accommodation at waterside tower		01/03/2022	28/02/2023	6 months	Y	2 Months	£1,039,000
Provision of courier service		01/12/19	30/11/22	36 months	Y	1 year plus 1 year extension	£65,000
Provision of Shredder Maintenance		27/05/21	26/05/22	12 months	Y	1 year	£425
Provision of a cleaning service		01/04/20	31/03/23	36 months	Y	1 year plus 1 year extension	£41,843
Provision of security guard service		01/09/19	31/08/22	36 months	Y	1 year plus 1 year extension	£293,000
Interim Arrangement for Removal of Protectively Marked Paper and Optical and Magnetic Waste		01/03/19	28/02/23	48 months	N	N/A	variable
Pan Government Collaborative Arrangement Copier Paper		01/01/20	31/12/24	60 months	N	N/A	variable
Provision of Travel and Accommodation		01/05/21	30/04/24	36 months	Y	Two, one year annual extensions	variable
Provision of stationery & office equipment supplies		01/04/21	31/03/25	48 months	N	N/A	variable
Provision of Temporary Staff.		25/01/21	24/02/23	24 months	Y	Three, one year annual extensions	variable
Property Management Contract Northern Region		01/04/20	31/03/24	48 months	Y	N/A	variable
Rent to landlord		01/09/20	28/02/23	18 months	N	2 Months	£652,500
Payment of Quarterly Service Charge (covering portion of 6 monthly Estate charge made by Harbour Commissioners to landlord & landlord's charge for this site)		01/09/15	28/02/23	60 months	N	N/A	£15,000
Rates		01/09/20	28/02/23	ongoing	N	N/A	£825,000
Supply of metered electricity		01/04/22	31/03/25	36 months	N	N/A	variable
Supply of Natural Gas		01/04/21	31/03/23	24 months	N	N/A	variable
Provision of Hazzard waste and Services		01/04/22	31/03/26	48 months	Y	2 years plus 1 year extension	£4,000
Provision of Postal Services		01/08/21	31/07/24	36 months	Y	1 year plus 1 year extension	£29,109
Provision of Human Resources Advice		08/06/22	07/06/26	48 months	N	N/A	£100,000
Provision of Internal Audit Provision		01/08/19	31/03/22	3 years	Y	3 years plus 1 year extension	£40,788
Provision of Payroll and H.R Services		01/04/09	01/04/24	15 yrs	N	N/A	£30,000 per yr
Board digital meeting solution		01/01/21	31/01/22	1 year	Y	N/A	£8,600
Public sector payment card		01/08/20	31/07/23	36 months	Y	1 year plus 1 year extension	£25k per month
Provison of Executive Search facility for Senior Staff Appointments		15/08/22	15/11/22	3 months	N	N/A	£9,500

Provision of Recruitment & Selection Advisor for Chief Officer Appointments		06/10/22	21/10/25	3 years	Y	3 year plus 1 year extension	£135,000
Provision of Catering Services		15/02/22	15/02/02/2024	24 months	Y	2 year plus 1 year extension	£20,000
Provision of Audio Visual Services		07/05/22	09/05/24	24 months	Y	1 year	£30,000
Provision of Design and Print Services		16/05/18	15/05/22	36 months	Y	2 year	£160,000
Provision of Interpretation, translation and transcription services (wef 1 Feb 2022)		01/02/2022	31/01/2025	36 months	N	N/A	£9,000
Provision of Human Rights Advisor		24/07/2019	24/07/2022	36 months	Y	Two, one year annual extensions	£274,000
Provision of Transcription and Stenography Service		04/12/2020	04/12/2023	36months	Y	12 months	£40,000
Provision of Recruitment & Selection Advisor		07/05/2021	06/05/2023	2 years	N	N/A	£122,000